

**KOHAT CHAMBER OF COMMERCE & INDUSTRY, KOHAT
ELECTION SCHEDULE FOR THE YEAR 2018-2019**

S.No	Deadline	Description
1	12.07.18 (Thursday)	The Executive Committee will approve the Election Schedule for the year 2018-2019 and nominate Election Commission.
2	13.07.18 (Friday)	The Secretary General will display the election schedule on the notice board, website and also submit to the Director General Trade Organization within two days of the approval of the election schedule.
3	16.07.18 (Monday)	Within Three days of the announcement of the Election Schedule; members firm desiring to change their representative shall intimate changes regarding name of representative to the Secretary General along with necessary proof of eligibility.
4	19.07.18 (Thursday)	The Secretary General shall display within seven days of the announcement of election schedule, the provisional list of all members eligible to vote along with their NTN, STRN if applicable, the name and CNIC number of their representatives at the Notice board/Website
5	25.07.18 (Wednesday)	The members who have any objection to the entries/changes in the list of voters shall send their objections in writing to the Secretary General within seven days of the issuance of said list.
6	28.07.18 (Saturday)	The Secretary General will intimate action on the objections or changes sent by the members within five days from the last day under preceding clause.
7	31.07.18 (Tuesday)	Any member aggrieved by the decision of the Secretary General may make a representation within three days to the Election Commission.
8	03.08.18 (Friday)	The Election Commission shall decide the case within three days.
9	06.08.18 (Monday)	Within three days of the decision of the Election Commission or in case the Commission fails to decide within the stipulated time, any person aggrieved by the decision of the Commission may appeal to the Director General, Trade Organization (DGTO) who shall decide the case within 10 days and his decision in this regard shall be final.
10	16.08.18 (Thursday)	Within two days of the decision of the Regulator or if no appeal has been filed with the DGTO, the final voter list shall be displayed and supplied to all members within 15 days of the decision of the Election Commission.
11	20.08.18 (Monday)	Within four days of the final voter list, any member who is eligible to contest the election for the vacant posts shall send his nomination papers on the prescribed form duly proposed and seconded by a duly registered voter and signed by the candidate to the Secretary General. In the same manner women entrepreneurs desiring to contest the election for the women reserved seats in the Executive Committee will submit nomination papers.
EID HOLIDAYS (22nd to 24th August 2018) Subject to appearance of moon		
12	27.08.18 (Monday)	Within 24 hours of the receipt of nomination paper, a copy of the final list of voters shall be provided to each contesting candidate.
13	28.08.18 (Tuesday)	The nomination papers shall be scrutinized by the Election Commission and the list of candidates shall be displayed within 24 hours of the last date of receipt of nomination papers including that of women seats.
14	29.08.18 (Wednesday)	The objections, if any, to the nomination of candidates can be filed to the Election Commission within 24 hours of the issuance of list of candidates including those of women seats provided that the candidates for a particular seat will file objections for the candidate of the same seat and for the same class.
15	31.08.18 (Friday)	The Election Commission shall decide on the objections to the nomination of candidates within two days.

16	03.09.18 (Monday)	Within two days of the decision of election commission or in case the commission fails to decide within the stipulated time, any candidate aggrieved by the decision of the Commission, may file an appeal to the DGTO who shall decide within seven days and his decision shall be final.
17	08.09.18 (Saturday)	Notices for the Annual General Meeting shall be sent to all members at least 21 clear days earlier than the date fixed for the AGM.
18	10.09.18 (Monday)	The Secretary General will receive the withdrawal forms from the nominees who want to withdraw from the election.
19	11.09.18 (Tuesday)	The final list of candidates shall be issued within 11 days of the decision of the Election Commission.
20	15.09.18 (Saturday)	The polling for election of candidates of the Executive Committee (Corporate, Associate) shall be held within five days of display of final list of candidates. The Returning Officer shall declare provisional results on the same day.
21	17.09.18 (Monday)	The members of the Executive Committee will elect one women nominee on the women reserved seat.
22	17.09.18 (Monday)	Within two days of the polling, any person elected as member of the Executive Committee shall send his nomination for election as an office bearer duly proposed and seconded by an elected executive committee member and signed by the candidate to the Election Commission.
23	18.09.18 (Tuesday)	The nomination paper shall be scrutinized by the Election Commission and list of candidates shall be displayed within 24 hours of the last date of receipt of nomination papers.
MUHARRUM UL HARAM HOLIDAYS (20th and 21st September) Subject to appearance of moon		
24	24.09.18 (Monday)	The polling for election of office bearers shall be held within two days of display of final list of candidates.
25	29.09.18 (Saturday)	The final result of election of members of the Executive Committee and Office Bearers shall be officially announced at the Annual General Meeting of the Trade Organization called for this purpose within 15 days of the date of polling under the preceding clause but not later than 30 th of September 2018. The final election results announced in the Annual General Meeting shall be displayed at the Notice board/Website and submitted to the Director General, Trade Organizations